



# LODI IMPROVEMENT COMMITTEE

Carnegie Forum  
305 West Pine Street, Lodi

## AGENDA – Regular Meeting

Date: February 8, 2022

Time: 6:00 P.M.

For information regarding this Agenda please contact:

**Kari Chadwick**

**Community Development Program Specialist**

**Telephone: (209) 333-6711**

### Notice Regarding Public Comments

Public Comment may be submitted in the following ways:

- In-person – The Carnegie Forum is open to the public in accordance with CDPH and CalOSHA guidelines.
- Zoom Webinar
  - Meeting ID: 948 9375 0501
  - Passcode: 995482
  - Phone number: Dial: Us: +1 669 900 9128 Or iPhone one-tap: +16699009128
  - Link: <https://zoom.us/j/94893750501?pwd=UXkvUGMxOUZ5UWRYdU0xZE9CbUNsQT09>
- Email – [LICcomments@lodi.gov](mailto:LICcomments@lodi.gov)
  - Received no later than two hours prior to the meeting
- Mail – Community Development Department, P.O. Box 3006, Lodi, CA 95241
- Hand delivered to: Community Development Department, 221 W. Pine Street, Lodi, CA 95240

#### 1. ROLL CALL

#### 2. MINUTES - None

#### 3. COMMENTS BY THE PUBLIC (NON-AGENDA ITEMS) (5 minute limit per speaker)

*If you wish to address the Commission, please refer to the Notice at the beginning of this agenda. Individuals are limited to one appearance during this section of the Agenda.*

#### 4. PRESENTATION: Akiliah Manuel Mills, City of Lodi – Library Director (15 min)

#### 5. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

A. Staff update on CDBG-EN 2021-2022 Program Year

B. Staff update on CDBG-CV

#### 6. LIC 2022 ANNUAL ACTIVITIES GOAL SETTING

A. Staff update 2022 annual activities goal setting priorities based on survey results and individual meetings with LIC Members

##### a. Activities

1. Assisting unsheltered population
2. East Side improvement
3. Community improvement
4. Housing and renting
5. Transparency and accountability
6. Administrative
7. Civic Engagement – Defer to 2023

B. Vote on 2022 Annual Activities

**7. REGULAR BUSINESS**

- A. Determine topics for upcoming meetings
  - a. March – TBD
  - b. April – TBD

**8. COMMENTS/ANNOUNCEMENTS BY THE COMMITTEE MEMBERS AND STAFF ON NON-AGENDA ITEMS** (5 minute limit per speaker)

**9. ADJOURNMENT**

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

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Jennifer Rhyne  
Neighborhood Services Manager

*\*\*Notice: Pursuant to Government Code §54954.3(a), public comments may be directed to the legislative body concerning any item contained on the agenda for this meeting before (in the cast of Closed Session items) or during consideration of the item.*

*All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the City Clerk, located at 221 W. Pine Street, Lodi, and are available for public inspection. Agendas and staff reports are also posted on the City's website at [www.lodi.gov](http://www.lodi.gov). If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Clerk's Office as soon as possible and at least 72 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Kari Chadwick at (209) 333-6711. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 72 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Kari Chadwick (209) 333-6711.*

*Members of the public may view and listen to the open session of this teleconference meeting at [www.facebook.com/CityofLodi/](https://www.facebook.com/CityofLodi/) or <https://zoom.us/j/94893750501?pwd=UXkvUGMxOUZ5UWRYdU0xZE9CbUNsQT09>*



## MEMORANDUM, City of Lodi, Community Development Department

**To:** Lodi Improvement Committee  
**From:** Jennifer Rhyne, Neighborhood Services Manager, City of Lodi  
**Date:** February 8, 2022  
**Subject:** Staff Report on 2021-22 CDBG Program/CDBG-CV, 2022-23 CDBG Application, and Committee Annual Activities.

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**Purpose:** Lodi Improvement Committee (Committee) 1) supports Staff in implementation of the City's five-year Consolidated Plan including conducting outreach, providing feedback on program processes, and making recommendations to the City Council on funding and project priorities; 2) has its purpose of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community; 3) creates and takes action to implement annual goals and activities.

**Action:** Lodi Improvement Committee will 1) receive a presentation from the new City of Lodi Library Director; 2) receive update from staff on the CDBG-EN 2021-22 and CDBG-CV; 3) receive update from staff on 2022 Annual Activities Goal Setting priorities based on survey and individual interviews; 4) vote on 2022 annual activities/goals; 5) regular business.

**Presentation:**

City of Lodi Library Director Akiliah Manuel Mills will introduce herself and share information about the Library and available programs.

**Community Development Block Grant (CDBG):**

*Background*

The City of Lodi solicited and received applications from community-based organizations for the 2021-22 Annual Action Plan (AAP), which is funded by Community Development Block Grant (CDBG) entitlement program. The City anticipated receiving a 2021-22 CDBG grant award of approximately \$600,000. The U.S. Department of Housing and Urban Development (HUD) announced the actual amount of funding in March of 2021 and updated it May 2021 to \$668,918. Eligible organizations were limited to nonprofits and local government entities. The new program year started on July 1, 2021, and projects must be completed by June 30, 2022.

*CDBG-EN - 2021-2022 Annual Action Plan Process*

The applications were made available on Wednesday, December 16, 2020, and were due Friday, January 29, 2021. The City received seven applications for social services activities and four applications for capital improvement activities. City and consultant staff conducted preliminary reviews of these applications for completeness and eligibility, as well as, scoring. Upon completion of this preliminary review, the City provided

the applications to the Committee for them to review and conduct preliminary scoring. At the Committee's March 9 meeting, the Committee reviewed and discussed applications; heard public comment and finalized scores. The Committee made recommendations for award allocations presented to the City Council for the Council's consideration on April 21, 2021 and approved on May 5, 2021. The AAP was submitted to HUD on May 15, 2021.

#### *City's CDBG Allocation Policies and Practices:*

City Council policy states that 60 percent of awarded CDBG funds will be allocated to City-sponsored projects, and that the remaining 40 percent will go toward community-based organizations (CBO). City-sponsored projects also receive priority ranking over CBO projects. The Lodi Improvement Committee performs scoring for CBO projects only. Furthermore, HUD guidelines limit public services activities to 15 percent of the total grant amount and administrative activities to 20 percent of the total grant amount.

Based on the \$668,918 allocation, the distribution of funds was be as follows:

- Administration            \$133,783 (20% Cap)
- Public Service            \$98,880 (15% Cap)
- Capital Projects            \$435,983
- o Total: \$668,918

#### *CDBG-CV Applications for Funding*

HUD allocated additional funds to jurisdictions across the Country in an effort to help better respond to immediate needs resulting from the COVID-19 pandemic. As a result, the City of Lodi received an allocation of \$796,408 in additional Community Development Block Grant CARES Act (CDBG-CV) funds. Funds can be used to prevent, prepare for, and respond to Coronavirus impact.

#### *Social Services*

The City of Lodi solicited social services applications for its CDBG-CV program. Eligible organizations are limited to nonprofits and local government entities. In January, City and consultant staff received and scored applications, and awarded approximately \$637,000 in grant dollars to Lodi social service providers to assist Lodi residents with the following assistance:

1. Emergency Rental Assistance
2. Landlord-Tenant Mediation Services
3. Basic Needs Assistance (Food, Diapers, Childcare, etc.)
4. Technology Improvements

#### *CDBG-EN – 2022-23 Application Process*

The application period for the 2022-23 CDBG program year began on December 17th, 2021 and will continue until January 28th, 2022. Eligible organizations include non-profits and local government entities. The City anticipates receiving approximately \$600,000 in CDBG funds for the 2022-23 CDBG program year. Approximately, \$130,000 and \$230,000 will be available to community-based organizations and City

departments respectively for capital improvement and non-public service projects. Funding for public services is not available to new applicants for the 2022-23 program year due to the City entering into two-year agreements with public service providers during the 2021-22 program year. Successful applications will address significant needs within the City and must meet the qualifications outlined in the Application Guidelines available below. If awarded, funding is expected to be available July 1, 2022.

**LIC 2022 Annual Activities Goal Setting:**

On December 8, 2021 staff shared sent out a survey link to the Committee for member to identify accomplishments that occurred in the 2021 calendar year, and look to establish goals for the upcoming 2022 calendar year. The deadline to submit the survey was 12/17/2021 by 5:30pm. Members Diskin, Siddle, Zicari, and Nuss completed the survey within the allotted time. Since the January LIC meeting, City Staff sent out a request to all LIC members to schedule a time to establish goals that are more specific. Members Diskin, Siddle, Zicari, and Nuss scheduled a time to speak with staff on January 26/27 2022, and identify specific goals. See Attachment 1. to the agenda packet for complete draft of identified goals.

**Fiscal Impact:**

HUD's annual allocation for 2021-22 CDBG funds was announced March 2021 and updated May 2021; the City received \$668,918. HUD also allocated approximately \$796,408 in CDBG-CV funds for City of Lodi in response to the COVID-19 Pandemic. The City anticipates receiving \$600,000 in 2022-2023 CDBG funds.

**Attachments:**

1. 2022 LIC Annual Activities Goal Setting Draft



# LIC Goals 2022 (DRAFT)

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# 1. Unsheltered Improvement

## A. Relationship with the Lodi Committee on Homelessness

**Owner: Kathryn Siddle**

The LCOH is tasked with assisting the unhoused (and those at risk of becoming so) in Lodi. The LIC should remain informed with the LCOH's activities and be available to assist and solicit support when asked.

✓ Task	Description	Due	Assignee
Liaison	Have at least one LIC member at every meeting.	Ongoing	Kathryn
Monthly Updates	Provide brief, monthly updates to the LIC.	Ongoing	Kathryn

## B. Public Awareness

**Owner: David Diskin**

Prepare and host one “town hall” public meeting (online and/or in person) that provides information and updates including current needs, volunteer opportunities, City goals, and recent developments with regards to homelessness and affordable housing.

✓ Task	Description	Due	Assignee
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## C. Personal Storage Spaces

**Owner:**

Identify a social service provider that can provide storage space (for example, lockers) to the unhoused for their personal belongings until the Lodi Access Center is operational.

✓ Task	Description	Due	Assignee
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## D. Advocate for Local Trash Pick-Ups

**Owner:**

Present to the Lodi City Council a plan that will provide trash bags and pick-up service to the unhoused at various encampments throughout the city, on a regular basis.

✓ Task	Description	Due	Assignee
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## 2. East Side Improvement

### A. Advance Youth Programs

**Owner:**

LIC will enhance the awareness of public youth programs and Play Lodi! scholarships and participate in the development of programs and volunteer at events.

✓ Task	Description	Due	Assignee
	Expand Play Lodi! Partnerships		
	Assist in Planned Youth Event for Summer		
	Volunteer at Youth Event		

### B. Community Event on Mental Health

**Owner:**

Work with local facilities and non-profits to establish a community event on mental health awareness and available resources.

✓ Task	Description	Due	Assignee

### C. Adopt-a-Child Mural

**Owner:**

Assist the Lodi Adopt-A-Child non-profit organization with mural coordination and a ribbon cutting event.

✓ Task	Description	Due	Assignee
	Volunteer/Coordination		
	Ribbon Cutting		

### 3. Community Improvement

#### A. Relationship with the ABCD Committee

**Owner:**

The ABCD helps empower residents with small grants and other resources to improve their homes and public spaces. The LIC should remain informed with the ABCD's activities and be available to assist and solicit support when asked.

✓ Task	Description	Due	Assignee
Liaison	Have at least one LIC member at every meeting.	Ongoing	
Monthly Updates	Provide brief, monthly updates to the LIC.	Ongoing	
Fairy Yardmothers	Continue the progress of this program by working with Mr. Freedman.		
Recruitment			
Build Awareness			

#### B. Community Recognition

**Owner:**

The Lodi Improvement Committee wishes to recognize others who are improving the community in a variety of ways.

✓ Task	Description	Due	Assignee
Recognition	Nominate, vote on, and recognize organizations, individuals, and/or property owners that have made significant improvements to our community.	Quarterly	

## 4. Administration, Transparency, and Accountability

### A. City Council Engagement

**Owner:**

Provide bi-annual updates to the Lodi City Council that include the status of our goals and activities, likely at a Shirtsleeve meeting or an update on the Consent calendar.

✓ Task	Description	Due	Assignee
	First Presentation	July 2022	
	Second Presentation	January 2023	
	Third Presentation	July 2023	

### B. Catch Up on Minutes

**Owner:**

Our committee is woefully behind in providing minutes to its members and the public.

✓ Task	Description	Due	Assignee
	Develop timeline	Work with City Staff to Develop Timeline to complete backlog	TBD
	Catch Up on Minutes	Complete the backlog of minutes and remain current.	TBD Kari

### C. Bylaw Revisions

**Owner:**

The LIC wishes to propose changes to our bylaws that reflect a positive, community-focused committee. We wish to continue working with City staff and Council to draft and finalize these changes.

✓ Task	Description	Due	Assignee
✓	Draft New Bylaws	Collect input from committee and create the draft.	David
✓	Approve by LIC	Review as a committee and make final changes, then approve.	LIC
✓	Submit to City Council	Get on the CC agenda and present at their meeting.	Jennifer
	Revisions from CC	If any, make revisions.	David
	Resubmit to CC	If needed, resubmit to CC for a future meeting.	Jennifer
	Approval by CC	Adopted by the CC.	CC

Translate

Identify available translation options

Jennifer

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Website Update

Revise the LIC website to include the new bylaws.

Kari

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