

<p>CARNEGIE FORUM 305 WEST PINE STREET LODI, CALIFORNIA <b>*Member Diskin by phone:</b> Hotel Karlan 14455 Penasquitos Dr., San Diego, CA</p>	<p><b>*SPECIAL AGENDA</b> <b>LODI</b> <b>IMPROVEMENT</b> <b>COMMITTEE</b></p>	<p><b>*SPECIAL SESSION</b> TUESDAY, February 12, 2019 @ 6:00 PM</p>
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For information regarding this Agenda please contact:  
PATRICE CLEMONS  
TELEPHONE: (209) 333-6800 x3404

**NOTE:** All staff report or other written documentation relating to each item of business referred to on the agenda are on file in the Office of Community Development Department, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability -related modification or accommodation contact the City Clerk's office as soon as possible and at least 24 hours prior to the meeting date.

**6:00 p.m. Roll Call**

**Minutes**

- October 10, 2018 – Regular Meeting
- November 13, 2018 – Regular Meeting
- January 02, 2019 – Special Meeting

**Comments by the Public on Non-Agenda Items (5 minute limit per speaker)**

**Annual Goals**

- A. Update on CDBG Program from Staff
  - a. Review and Score Applications for 2019-20 program year
  - b. Finalize Recommendations on 2019-20 Projects and Allocations
  - c. Outreach Event at California Human Development
  - d. Schedule for Consolidate Plan and AAP approval
- B. Update on ABCD Activities from Staff
  - a. Invitation to join Cycle III Team Leads Meeting, ~~Thursday, February 21\*~~ Wednesday, February 20<sup>th</sup> at Lodi Chamber of Commerce
- C. Update on LIC 2018-19 Goals from Members and Staff

**Regular Business**

- A. Determine topics for upcoming meetings
  - a. March 12, 2019

**Comments from Board members and Staff on Non-Agenda Items (5 minute limit per speaker)**

**Announcements**

**Adjournment**

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the regularly scheduled meeting (or 24 hours in advance of a special meeting) at a public place freely accessible to the public 24 hours a day.

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Patrice Clemons  
CDBG Program Specialist

October 10, 2018 – Regular,  
November 13, 2018 – Regular  
&  
January 2, 2019 - Special

The above Lodi Improvement Committee Meeting minutes were not available at the time of packet preparation.

They will be made available prior to the start of the February 12, 2019 meeting if they have been completed.



## MEMORANDUM, City of Lodi, Community Development Department

**To:** Lodi Improvement Committee  
**From:** Patrice Clemons, CDBG Program Specialist/City Staff Liaison  
**Date:** February 12, 2019  
**Subject:** Staff Report on the Scoring of Community Development Block Grant (CDBG) Program Applications for the 2019-20 Program Year.

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**Purpose:** Lodi Improvement Committee makes a recommendation to the City Council on scores and funding allocations for projects during the 2019-20 Annual Action Plan cycle.

**Goal:** Lodi Improvement Committee will review CDBG applications, score the applications, and decide on allocations for each application.

### **Background:**

#### *Lodi's Community Development Block Grant*

The City of Lodi (City) receives an annual allocation of funds (approximately \$600,000) from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. The primary purpose of this program is to improve the quality of life for low- and moderate- income persons, households, and neighborhoods by supporting public services, public facilities, crime prevention, access for disabled persons, affordable housing, and economic development. The City adopts a five-year Consolidate Plan, as required by HUD, which lays out how the City plans to use the funds through strategies and goals that improve quality of life in Lodi and address community needs.

Each year the City prepares an Annual Action Plan that identifies the services and projects to fund that will meet these Consolidated Plan goals. As part of this planning process, the City gathers public comment on the community needs and recommended activities to meet those needs. Applications for funds are scored by staff and the Lodi Improvement Committee. Activities that further the City's five-year Consolidated Plan goals and meet priority community needs are given the highest priority for funding.

### **City's CDBG Allocation Policies and Practices:**

The City Council has a policy that 60% of CDBG award funds will be allocated to City-sponsored projects, and that the remaining 40% will go towards community-based organizations. City-sponsored projects also obtain priority ranking over community-based organization projects. City-sponsored projects that are proposed for the next funding cycle include: Graffiti Abatement and Blakely Park Restroom. Graffiti

Abatement is a public services activity and Blakely project is capital improvement project. The Lodi Improvement Committee will be scoring community-based organization projects only.

**CDBG Public Service Projects:**

Per HUD regulations, public service activities are limited to 15% of the total grant award. Next year's estimated cap on public services is \$94,500; this is based on the City receiving \$630,000 in total award funds. Graffiti Abatement has been a City sponsored public service activity for the last several years. The project helps clean-up and repair damaged or marked private and public property. This also prevents future graffiti marks and reduces the deterioration to property. The amount proposed for the graffiti abatement service this year is approximately \$35,000.

This leaves \$59,500 in available public service funds for community- based organizations. The City received applications from seven community-based organizations listed below. The total amount of requested funds is \$155,952 and exceeds the available amount.

1. Emergency Food Bank - \$10,000
2. LOEL Senior Center - \$10,000
3. Second Harvest - \$10,000
4. One-Eighty Youth Programs - \$19,425
5. CA Human Development - \$26,527
6. Salvation Army - \$30,000
7. Community Partnership For Families - \$50,000

The Lodi Improvement Committee will be charged with ranking these applications, helping to determine which applications should be funded and how to budget the limited remaining public services funding.

**CDBG Planning and Administration:**

Per HUD regulations, the City's planning and administrative related activities are limited to 20% of the total grant award. The City typically uses its entire planning and administration allocation. Next year's estimated allocation is \$126,000.

*Fair Housing Activities*

Fair Housing activities can fall under the Planning and Administrative activities. In the last several years, the City transferred fair housing activities from Public Services to Planning and Administrative in order to free up more Public Services dollars. The City received two applications for fair housing activities. California Rural Legal Assistance (CRLA) proposes to provide both fair housing testing and surveying to help identify and prevent housing discrimination. San Joaquin Fair Housing (SJFH) proposes to provide fair housing mediation, counseling, seminars, and community outreach. The total amount of requested funds is \$22,841.

1. California Rural Legal Assistance - \$7,091
2. San Joaquin Fair Housing - \$15,750

**CDBG Non-Public Service Projects:**

Approximately \$409,500 would be available for non-public services projects. As mentioned above, the City allocates 40% of award funds to community-based organization capital projects (non-public service). For 2019-20 program year, the allocation would be an estimated \$201,600; however, after subtracting proposed public service projects, \$142,100 remains for all other categories of projects.

The following projects have been proposed for the 2019-20 program year: Salvation Army HVAC and system replacement/repairs (\$112,510). This total is within the 40% cap. Additionally, the City proposes a Blakely Park Restroom Project for \$250,000. Combined, these two projects total \$362,000, which is within the amount of available funds (\$409,500) and leaves \$47,500 in unexpended funds.

**Process of Final Scoring and Funding Recommendations at LIC Meeting:**

At tonight's Lodi Improvement Committee meeting, the Committee will follow the following agenda:

- Before providing a final score on an application, a Committee member may ask for additional information from committee members, staff, or applicants that are present. They may adjust their scores accordingly.
- Lodi Improvement Committee members and staff will then announce their final score on each application.
- Public comment will be invited on proposed final scores.
- Committee members will vote to accept final scores.
- Once final scores are announced, applications will be ranked according to scoring.
- Next, the Committee will discuss the amounts to fund for each application. The committee may use a number of options to determine the amount; for example, fund the top ranked applications at the amounts requested until all funds are used-up; fund all applications at declining amounts based on rank or percentage.

**Fiscal Impact:**

HUD's annual allocation for CDBG funds will likely be announced in Spring of 2019. Depending on HUD's budgeting schedule, funds will likely be available beginning in July. The City estimates receiving \$630,000.

**Attachments:**

1. None